

Deputy Wigs, Hair & Makeup Manager - *Into The Woods*

JOB DESCRIPTION

Start Date:	Wednesday 19 November 2025
Salary:	£900.00 per week
Terms:	Fixed Term Contract until Thursday 23 April 2026 (22 weeks)
Hours:	46 hours average working week over 6 days Monday-Saturday
Holiday:	6.2 weeks per year (including bank holidays) pro rata
Reports to:	Head of Costume & Wigs, Hair & Makeup Manager
Location:	Bridge Theatre, 3 Potters Fields Park, SE1 2SG
Probationary Period:	1 month
Notice Period:	4 weeks' notice during probation; 5 weeks thereafter

ABOUT LONDON THEATRE COMPANY

London Theatre Company is a commercial theatre producing company led by Nicholas Hytner and Nick Starr, with an emphasis on new work. Our intention is to create a culture, ethos and economic model that supports writers, directors, designers and actors to work at scale in a space that is complementary to those of the subsidised theatre and West End. A new venue in King's Cross, Lightroom, has recently opened.

ABOUT THE BRIDGE THEATRE

The Bridge is London Theatre Company's first new theatre. It has a stunning riverside location on the south bank of the Thames, right by Tower Bridge and five minutes' walk from the transport hub of London Bridge station. It is designed by Haworth Tompkins, winners of the 2014 RIBA Stirling Prize for Liverpool's Everyman Theatre. It has 900+ seats and can be configured in end-stage, thrust and promenade formats.

The Bridge opened for the first time in October 2017, and since then has produced a variety of plays, including *A German Life*, a one-woman show starring Maggie Smith, and *A Midsummer Night's Dream*, an immersive reimagining of Shakespeare's classic. *My Name is Lucy Barton*, performed by Laura Linney, opened on Broadway in January 2020 and *Straight Line Crazy* with a cast led by Ralph Fiennes, transferred to New York in the autumn of 2022. The Bridge's first musical, an award-winning immersive reimagining of *Guys & Dolls* played for 2 years, closing in January 2025, followed by *Richard II* starring Jonathan Bailey; a revival of our hit production of *A Midsummer Night's Dream*, and Simon Stone's *The Lady From The Sea* with Alicia Vikander and Andrew Lincoln.

ABOUT THIS ROLE

We are currently looking for an enthusiastic and talented Deputy Wigs, Hair and Makeup (WHAM) Manager to join our team for the run of our upcoming production of *Into The Woods*.

Your main responsibility will be assisting the Manager to form a first-class Wigs, Hair and Makeup department for the Production.

This role sits within the Show Running team overseen by WHAM Manager, Head of Costume (Bridge Theatre) and the Wigs, Hair & Make Up Designer.

You will be expected to work collaboratively with the Costume & Wardrobe team, as well as cast & company, to help achieve an efficient and smoothly running backstage environment.

DUTIES AND RESPONSIBILITIES

- You should expect to regularly work a plot on the show including Principal cast members.
- You will support the WHAM Manager in the overall smooth running of the department for each performance.
- You will be required to familiarise yourself thoroughly with the existing technical & practical aspects of the Show, the design, and the working environment including health and safety aspects
- You should expect to become quickly familiar with the stock, hired or made wigs/ pieces/facials and repair any damage or wear & tear, as well as effectively managing the regular & daily cleaning, setting and maintenance.
- You will be supporting the WHAM Manager in managing hair & wigs calls.
- In liaison with CSM, Creative teams, the Costume and Sound teams, you should expect to help the WHAM Manager prepare, and problem solve for cut & covered shows following the established communications. In the absence of the WHAM Manager, you will undertake this responsibility fully.
- You will collaborate with the WHAM Manager to manage cast haircuts, barbering and personal care requirements as designed & established at the start of the production period. At the end of the run, post the final performance, you will help facilitate & book any 'return to original hair' or hair care appointments.
- You will strive to maintain a good working atmosphere and encourage a positive professional attitude, setting a good example in your relationships within your team, the cast and other company members.
- You may be required to participate in creating and managing a weekly rota for the WHAM team to adequately staff both daily maintenance & shows, as well as any additional requirements for cast change tech & dress.
- This rota should be adhered to as much as possible and covering/dep'ing WHAM staff can be used to cover holiday or extended periods of leave for example. These should be agreed in advance as much as possible with the Head of Costume.
- You will support in the organisation and maintenance of the WHAM Room's equipment & any kits in dressing rooms and backstage areas – in collaboration with the in-house Costume & Facilities teams as needed.
- You will support in stock control & managing supplies of appropriate chemicals, makeup & other relevant products, as well as sourcing replacements, on time and within an agreed budget.
- You will be actively involved in daily maintenance and wig care & styling. This includes declaring any damage, issues or potential costs incurred to the WHAM Manager so that solutions and resolutions can be agreed upon, helping the Bridge Theatre maintain good relationships with our Studios and suppliers.
- You will be expected to be aware and participate in the safe and appropriate use & storage of Chemicals & flammable products in line with COSHH regulations.
- You may be asked to participate in assisting with work related to offsite events such as photoshoots or marketing events.

Preparation & Technical Rehearsals (including cast changes)

- It is possible that you will be present for the Wigs fittings and help to dress the Wigs in the rehearsal/cast change periods. You may be required to do haircuts, barbering, and to set make-up looks for new cast members. This will be in conjunction with the WHAM Manager and working with the Wigs Designer/Supervisor or Costume Designer for the production.
- You should expect to adapt to new information to include new cast members, swings & covers, regarding changes, entrances & exits for the plot, and working out how to execute the actual changes efficiently & to time.
- This can often include off-stage timed quick change practice with actors. You will collaborate in this with members of the Wardrobe team, where mutually agreed.

Paperwork

- You will be asked to type up comprehensive show notes and a plot within the first week of performances. This is to be kept up to date and include cover and swing plots.
- Throughout the course of the run, and by the end of the penultimate week, you will be required to contribute to a SHOW BIBLE with photos and setting/dressing notes for WHAM and any other special effects.
- Where there are understudies/ swings/ covers in the cast, you will be responsible for developing and establishing workable plots, should an understudy be sent on stage. This will be in conjunction with the WHAM Designer/Supervisor. This should include freely accessible typed plots for reference for other team members.
- You will be expected to work within the WHAM running budget when handling cash and receipts. You will support the WHAM Manager in creating a log of departmental spending and assist in the budgeting for show running costs.

Line Management

- You will be expected to support the WHAM Manager in managing staff within the WHAM team, and managing cast relationships. You will be supported in both of these through the Head of Costume. This will mean being aware and responding to workloads and routines, pre-emptive conflict management, participating in teaching established show plots & techniques to incoming staff.



PERSON SPECIFICATION:

All candidates must have professional theatre experience, with specialist training & experience in Wigs, Hair & Makeup

Essential:

- A keen eye for detail
- A minimum of 3 years working in theatre/ live performance
- Demonstrable experience with period wigs styling, care & maintenance
- Experience working with Afro and textured hair.
- Experience of hair cutting
- Confident in taking initiative and working independently.
- Ability to work in a focused & organised manner.
- Ability to communicate clearly in show related written documents for future use
- Proven experience of working effectively with a wide variety of company members
- Excellent communication skills
- A positive attitude towards working with a large team.
- A positive and solution-oriented attitude
- Ability to work well within a large company, in a fast-paced environment.
- Calm under pressure and resilient in meeting new challenges
- Punctual and reliable

HOW TO APPLY

To apply: please email recruitment@londontheatrecompany.co.uk with your CV and covering letter about why you would like to be considered for the position. We also ask that you complete an Equal Opportunities Monitoring Form either via [this link](#) or via our website.

Deadline for applications: Monday 22 September 2025, 12 noon

Interviews will take place: Week commencing Monday 29 September.

For more information or if you have any queries please visit [our website](#) or email recruitment@londontheatrecompany.co.uk

We are an equal opportunities employer and value diversity. We encourage applicants from different backgrounds and different experiences.